

machinic.io Privacy Policy

Please Read Carefully Prior To Using This Website and the Machinic

Last modified: March 08, 2016

This Privacy Policy applies to the services (the “Machinic”) and any other website (the “Website”) such as machinic.io offered or made available by Becoming Machinic, Inc. (“Becoming Machinic” or “we”).

This Privacy Policy describes our commitment to customer privacy. Generally, you can browse through our Website without giving us any information about yourself. When we do need your personal information to provide services that you request or when you choose to provide us with your personal information, this Privacy Policy describes how we collect and use your personal information. It also describes the choices available to you regarding our use of your personal information and how you can access and update this information. You or User for purposes of this Privacy Policy means the individual using the Machinic or Website and for the Machinic, also refers to the applicable customer.

Your use of the Machinic is conditioned upon the acceptance of the terms and conditions of the Becoming Machinic Terms of Service and this Privacy Policy. This Privacy Policy lists our current policies, but, as noted below, this Privacy Policy may be modified from time to time at our discretion. Those who do not agree to be subject to this Privacy Policy may not, under any circumstances, use the Machinic or Website.

1. Data Collection

Portions of the Machinic and the Website contain functions for collecting personal information including names and email addresses as well as an individual’s or account’s access history. We may also collect and track other personally identifiable and non-personally identifiable information about you, such as: your IP address, the type of browser you use, and the website you visited before visiting our Website or Machinic.

If you register to use the Machinic or express interest in obtaining additional information, we require you to give us your contact information, such as your name, company name, address, and e-mail address. We may also ask for additional personal information, such as title, phone number, department name or additional company information,

such as annual revenues, number of employees, or industry. You can opt out of providing this additional information by not entering it when asked.

2. Use and Disclosure of Information

Becoming Machinic uses the information that we collect to set up, administer and provide the Machinic for organizations. We may also use the information to contact you to further discuss your interest in our company and Machinic, to send information regarding our company or partners, such as promotions and events, and to respond to your requests for information. We may provide your personal information to companies that provide services to help us with our business activities such as payment processor Amazon Payments or offering customer service through our live chat service. These companies are authorized to use your personal information only as necessary to provide these services to us.

Except as otherwise described in this Privacy Policy, your email address and personal information will not be distributed or shared with any third parties other than Becoming Machinic employees, consultants and representatives.

With your prior express permission, Becoming Machinic may log into your Machinic account solely to resolve a problem or support issue. In this case, the Becoming Machinic personnel investigating the problem would have the same access and abilities within Becoming Machinic that you have when you are logged in to the Machinic; however, the Becoming Machinic personnel actions are logged in an immutable audit log.

Becoming Machinic collects and stores document and user meta-data to provide the Machinic to you. Becoming Machinic also aggregates anonymized user data, including document and user meta-data, usage and volume statistical information, and other statistics (but not contact information) from our visitors and Users and may provide such anonymous aggregated information to third parties.

In addition to the above, Becoming Machinic may in any event use and disclose information disclosed to it or collected by to the extent required by any law, subpoena, legal process, court, judicial, regulatory or governmental authority, or if in Becoming Machinic's reasonable discretion use or disclosure is necessary to investigate fraud or any threat to the safety of any individual, to protect Becoming Machinic's legal rights or to protect the rights of third parties. In the event that Becoming Machinic is involved in a merger, reorganization, dissolution, sale of business or

assets or similar event, information disclosed to or collected by Becoming Machinic may be transferred to Becoming Machinic's successor, or to the purchaser of such assets, as applicable. You will be notified via email and/or a prominent notice on our Website of any change in ownership or uses of your personal information, as well as any choices you may have regarding your personal information.

3. Your Choices

Becoming Machinic may periodically send you information regarding Becoming Machinic and our products and services. If you do not wish to continue receiving such information, please contact us at unsubscribe@machinic.io, or simply reply to an email from Becoming Machinic and type "REMOVE" in the subject line.

If you wish to access, modify or delete other personal information that you have provided to Becoming Machinic, such as your address, please contact us at support@machinic.io for assistance.

4. Tracking Technologies

Becoming Machinic uses technologies such as: cookies and scripts. We use Google Analytics for tracking visitor behavior. These technologies are used in analyzing trends, administering the site, tracking users' movements around the site and gathering demographic information about our user base as a whole. We may receive reports based on the use of these technologies by these companies on an individual as well as aggregated basis.

As is true of most websites, we gather certain information automatically. This information may include internet protocol (IP) addresses, browser type, internet service provider (ISP), referring/exit pages, operating system, date/time stamp, and/or clickstream data. We may combine this automatically collected log information with other information we collect about you. We do this to improve services we offer you, to improve marketing, analytics, or site functionality.

5. Security

We follow generally accepted standards to protect the personal information submitted to us, both during transmission and once we receive it. No method of transmission over the Internet, or method of electronic storage, is

100% secure, however. Therefore, we cannot guarantee its absolute security. If you have any questions about security on our Website or Machinics, you can contact us at support@machinic.io.

machinic uses secured and encrypted protocols (HTTPS) for all communications. Information collected on the Becoming Machinic Website is not encrypted during transmission.

Becoming Machinic takes security very seriously. All company employees are contractually obligated to safeguard Becoming Machinic and User data under confidentiality and privacy agreements. Access to Becoming Machinic production systems is restricted to authorized Becoming Machinic team members.

The Machinic runs on the Linode Cloud Platform. We will retain your information for as long as your account is active or as needed to provide you services. Please contact us if you wish to cancel your account or request that we no longer use your information to provide you services. We will retain and use your information as necessary to comply with our legal obligations, resolve disputes, and enforce our agreements.

6. Testimonials

With your consent we may post your testimonial along with your name. If you want your testimonial removed please contact us.

7. Modifications

Becoming Machinic reserves the right to modify this Policy from time to time. If we make any substantial changes in the way we use your personal information we will make that information available by posting a notice on this website, prior to becoming in effect. Therefore, you are advised to review this policy occasionally. Your continued use of this Website subsequent to Becoming Machinic's notice of modification of this Policy shall constitute your acceptance of the modified Policy.

8. Users Outside the United States

Becoming Machinic is headquartered in the United States and is subject to the applicable state and federal laws of the United States. If you choose to access the Website, you consent to the use and disclosure of information in accordance with this Privacy Policy and subject to such laws.

9. Links to Other Websites

Our Website and the Machinic may include links to other websites whose privacy practices may differ from those of Becoming Machinic. If you submit personal information to any of those sites, your information is governed by their privacy statements. We encourage you to carefully read the privacy statement of any website you visit.

12. Question or Comments About This Policy

Becoming Machinic welcomes your comments and questions regarding this Privacy Policy and we will respond to any request for access to personal information within 30 days. If you believe that Becoming Machinic has not adhered to this Privacy Policy, please contact us electronically or via postal mail at the address provided below, and we will use commercially reasonable efforts to promptly determine and remedy the problem.

Email: support@machinic.io

Mail: Becoming Machinic LLC, 16723 Illinois Ave, Lakeville, MN, 55044